

SANTA CRUZ MID-COUNTY GROUNDWATER AGENCY (MGA)

Guidance for Public Input during MGA Board Meetings

All information furnished to the MGA Board of Directors with this agenda is provided on the MGA website located here: <http://www.midcountygroundwater.org/committee-meetings>.

Submittal of Written Correspondence and Informational Materials

Submittal of written correspondence, informational materials, or handouts must be received by 5:00 pm on the Monday of the week prior to the scheduled board meeting (10 days prior to the meeting) to be included in the meeting materials for board review (commonly referred to as the board packet). Due to holidays and other factors there may be instances when even the above deadline is not adequate. Submittals received after the deadline but prior to the start of the board meeting will be included in the meeting materials for the next board meeting. Submittals received after the deadline may not have time to reach board members or be read by them prior to the consideration of an item. Materials may also be submitted in-person immediately preceding the start of a board meeting by giving those materials directly to the Board Chair. Organized groups wishing to make a presentation are asked to contact Laura Partch at lpartch@cfsc.org or 831.662.2053 prior to the meeting. Soquel Creek Water District serves as the designated administrative headquarters of the MGA. Written correspondence and materials may be directed to: Santa Cruz Mid-County Groundwater Agency, c/o Soquel Creek Water District, Attention: Emma Olin, Executive Secretary/Board Clerk, 5180 Soquel Drive, Soquel, CA 95073.

Public Comments

Non-Agenda Items

At the outset of the meeting, during the time set aside for public comment, members of the public can comment on any item not on the agenda as long as it is related to the subject matter of the MGA. Each speaker will be limited to a single presentation of up to three minutes. The maximum time set aside for public comment will be 15 minutes total for all speakers. Time limits may be increased or decreased at the Board Chair's discretion. Those wishing to speak should come to the front of the room and be recognized by the Board Chair. Speakers must address the entire board: dialogue will not be permitted either between speakers and board members or amongst board members.

Items on the Agenda

Comments may also be given during the remainder of the meeting pertaining to each agenda item. For items listed on the agenda, the board will deliberate and take action after speakers have concluded their remarks. Each speaker will be limited to up to three minutes per agenda item. The maximum time set aside for public comment will be 15 minutes total for all speakers. Time limits may be increased or decreased at the Board Chair's discretion. Additional comments may be given at the Board Chair's discretion related to specific items listed on the agenda. Additional public comment will not be allowed during the board's deliberation unless the Board Chair specifically calls on someone in the audience.

Disability Access

The meeting room is wheelchair accessible. Please contact Laura Partch at lpartch@cfsc.org or 831.662.2051 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.