



# SANTA CRUZ MID-COUNTY GROUNDWATER SUSTAINABILITY PLANNING

## *Advisory Committee Meeting #2*

Monday, November 13, 2017, 4:00 – 6:15 p.m.  
Community Foundation Santa Cruz County

# Welcome and Introductions

- ▣ Groundwater Sustainability Plan (GSP)  
Advisory Committee
- ▣ Staff
- ▣ Public

# Meeting Objectives

- ▣ Increase Advisory Committee understanding of the Brown Act and its implications for the GSP Advisory Committee Process
- ▣ Review and discuss edits to Advisory Committee Charter, and approve the Charter

# Agenda

- 4:00 Welcome, Introductions, Objectives and Agenda Review
- 4:10 Brown Act 101
- 4:25 Review, discuss, and approve updated GSP Advisory Committee Charter
- 5:35 Public Comment on updated GSP Advisory Committee Charter
- 5:45 Approve updated GSP Advisory Committee Charter
- 5:55 Public Comment on General Items
- 6:05 Discuss GSP Process Timeline
- 6:10 Recap and Next Steps
- 6:15 *Adjourn*



# BROWN ACT 101

MGA GSP Advisory Committee • 11/13/17

# Disclaimer

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The information provided is a general overview and should not be considered legal advice.

# Open and Public

- The Ralph M. Brown Act, CA Gov. Code 54950 – 54963 requires meetings of public bodies be open and public.

**Goal =**



# Who is Covered Under the Brown Act

- ❑ Local public agencies
- ❑ Governing bodies (e.g., boards)
- ❑ **Standing committees**
- ❑ Appointed bodies
- ❑ JPAs
- ❑ Some private governing bodies



# Meetings

A meeting is a gathering of a majority of members to hear or discuss any item of business or potential business – does not have to include action.

## **Regular meetings**

Must formally set time and place and post packet 72 hours before meeting, etc.

# In Short

Advisory Committee members **cannot meet outside of a brown act compliant meeting** to discuss business **except ...**

# Attendance by more than a quorum of members is allowed, provided a majority of members do not discuss business:

- **Standing committee meetings** – members may attend (if open and noticed)
- **Meetings of other governing bodies** of another local agency that are open to the public and publicized
- **Community meetings** that are open and publicized
- **Conferences**
- **Social or ceremonial events** – parties, weddings, funerals, retirements, charitable fundraisers

# Serial Meetings - **not allowed**



- **DAISY CHAIN:** If member A contacts member B, and member B contracts C ... to a quorum



- **HUB-AND-SPOKE:** An intermediary contacts a quorum of members on an issue to develop collective concurrence

# Beware of

- **Email** - prohibited to use to develop a collective concurrence on actions to be taken. Do not hit reply all.
- **Facebook, Instagram** ... possible inadvertent violation.

# Couple Extra Things

- ❑ **Teleconference** – can do, some rules
- ❑ **Close sessions** – special allowances, should not need
- ❑ **Public comment** – allow for a place for items not on the agenda
- ❑ **Disruptive attendees** – must allow for negative comment, but may clear the room and remove person if too disruptive (probably not need)

# Honorable Mention

- ❑ Public Records Request (6250 et seq.)
- ❑ Parliamentary Procedure

Thank you!





# Charter

# Updated Advisory Committee Charter

## Key Revisions

- Section A – Introduction
  - ▣ Added brief description of Groundwater Sustainability Plans
- Section B – Charge and Responsibilities
  - ▣ Added clarifying text to “Checking back with constituencies”
  - ▣ Moved “Report back to MGA” text to this section; added clarifying text
- Section C – Membership and Participants
  - ▣ Added detail to committee member withdrawal process

# Updated Advisory Committee Charter

## Key Revisions (cont.)

- Section D – Meeting Formats and Sub Groups
  - ▣ Added paragraph describing Committee role in agenda setting
  - ▣ Added text describing process of inviting outside experts to participate in work groups
  - ▣ Added subsection describing MGA Bylaw requirements governing meeting summaries
- Section E – Determining Levels of Support and Committee Recommendations
  - ▣ Added text describing what constitutes a “recommendation” from the Committee

# Updated Advisory Committee Charter

## Key Revisions (cont.)

- Section F – Operating Protocols and Ground Rules
  - ▣ Clarified process for public comment at Committee meetings
  - ▣ Clarified facilitation approach to public meetings
  - ▣ Clarified approach to Committee responses to public comment
- Section G – Role of Support Staff
  - ▣ Added text governing conflicts of interest
- Section H – Schedule and Work Plan
  - ▣ Added text about Committee presentation to MGA Board at the July 2019 meeting

# *Updated Advisory Committee Charter*

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## Public Comment

# *Updated Advisory Committee Charter*

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Approve

# Public Comment on General Items

# Discuss GSP Process Timeline



# GSP Process Timeline

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# GROUNDWATER SUSTAINABILITY PLAN ADVISORY COMMITTEE

Overview of Work Plan

# Three Part Process

Phase 1 -- October 1 to December 31, 2017:  
Orientation and Groundwater Sustainability  
Plan Advisory Committee convening and  
charter development

Phase 2 -- January 1 to December 31, 2018:  
Basin setting, sustainability indicators, risk  
analysis, potential projects and actions to  
support basin restoration and sustainability

Phase 3 -- January 1 to June 30, 2019: Final  
recommendations, cost analysis and user  
impacts, legal issues and implementation and  
financial planning

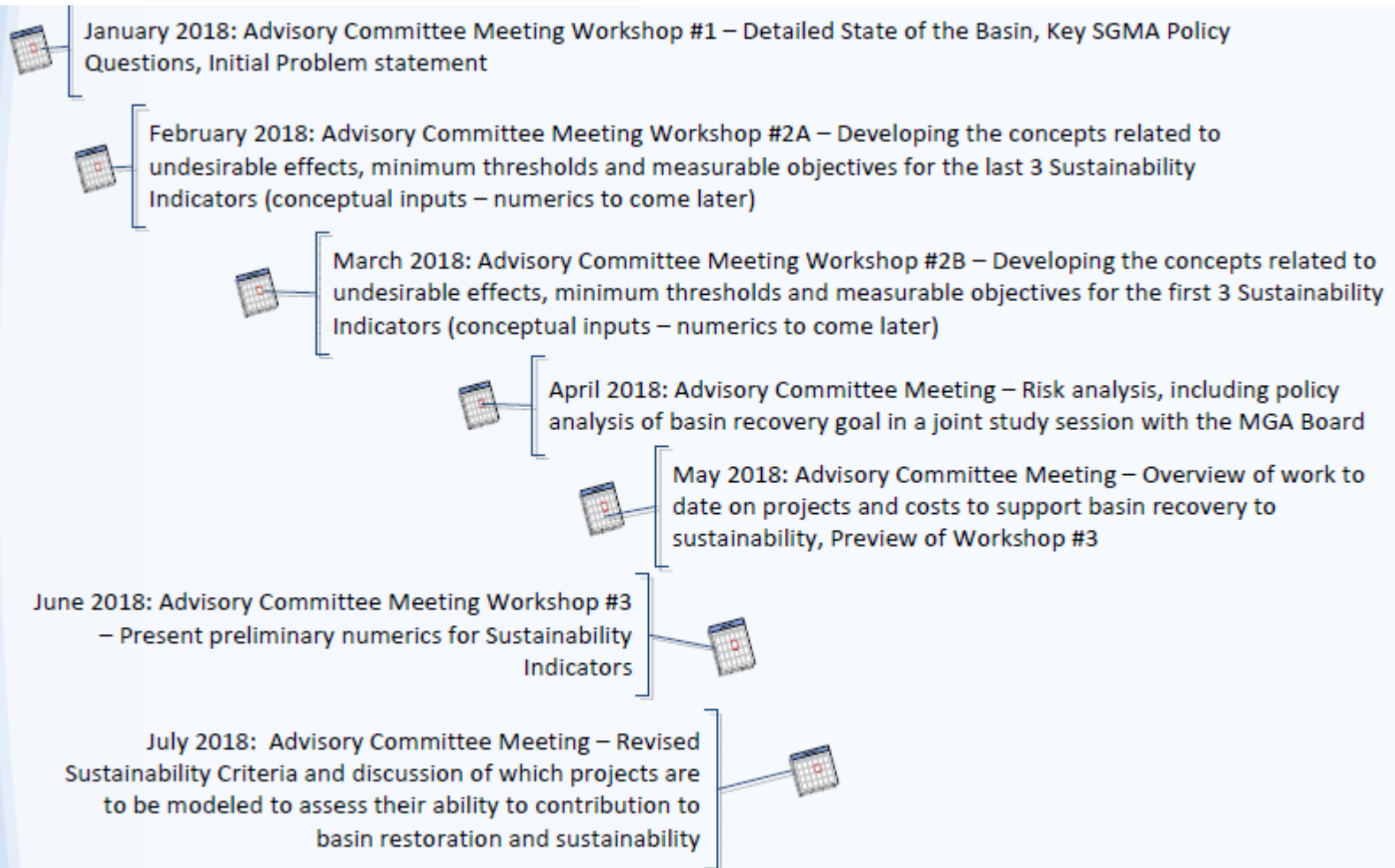
# Phase 2: January to December, 2018

- Some Details of Phase 2 – three main tasks:
  1. Develop and evaluate preliminary criteria for sustainability indicators – What goals are we trying to achieve?
  2. Use Groundwater Modeling to assess how feasible it is to achieve our sustainability goals – Will our ideas work or if not how do we need to adapt them?
  3. Finalize work on sustainability indicators, including minimum thresholds, measurable objectives and undesirable results.

# Phase 2 – Task One

## Develop and evaluate preliminary criteria for sustainability indicators

### Develop and Evaluate Preliminary Criteria for Sustainability Indicators



## Phase 2 – Task 2

# Use Groundwater Modeling to assess how feasible it is to achieve our sustainability goals

### Groundwater Modeling

August 2018: Advisory Committee Meeting – Mid-point review of progress, with a focus on where the group is on policy issues and questions



September 2018: Advisory Committee Meeting – Part 1 - Results of groundwater modeling looking at how various projects would effect sustainability criteria



October 2018: Advisory Committee Meeting – Part 2 - Results of groundwater modeling looking at how various projects would effect sustainability criteria



## Phase 2 – Task 3

Finalize work on sustainability indicators, including minimum thresholds, measurable objectives and undesirable effects

Sustainability  
Indicators

November 2018: Advisory Committee Meeting – Workshop #4 on Management Areas, policy discussion on user impacts



December 2018: Advisory Committee Meeting – Unfinished Business and holiday celebration



# Phase 3: January to June 2019

- Some details of Phase 3 – two main tasks:
  1. Cost Allocation to Users and Legal Issues
  2. Implementation and Financial Planning



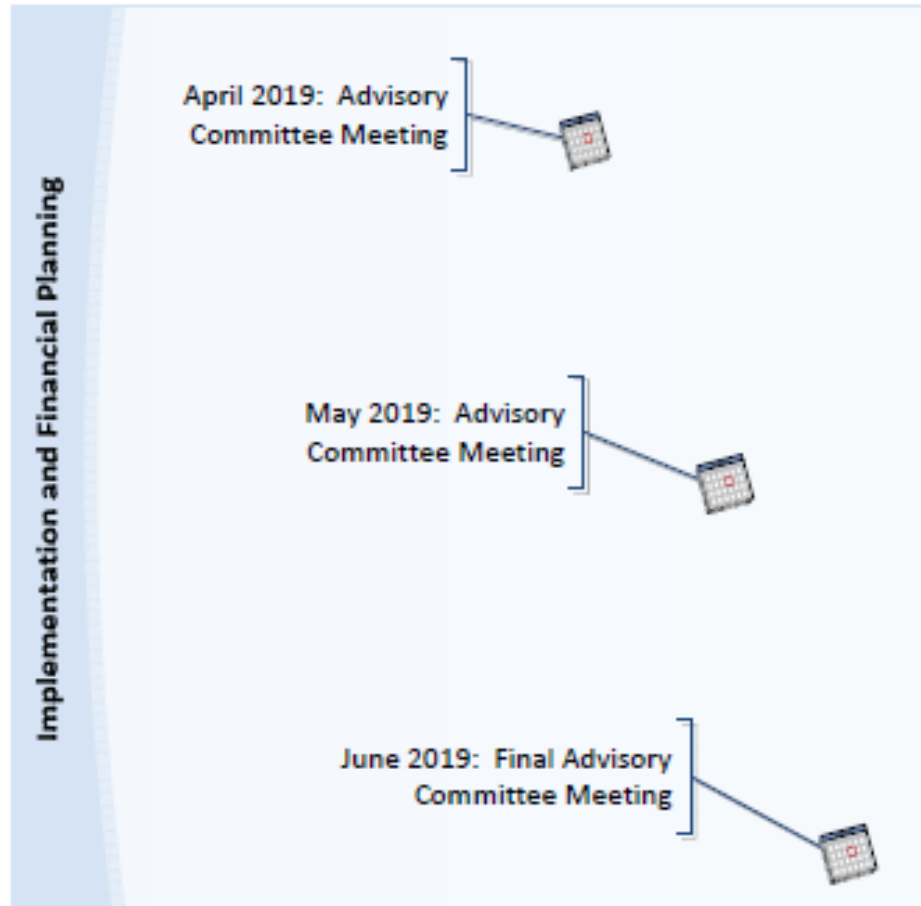
# Phase 3 – Task 1

## Cost Allocation to Users and Legal Issues



# Phase 3 – Task 2

## Implementation and Financial Planning



# Upcoming Meetings – Phase 1

## **November 13, 2017**

- 4:00-6:00 PM GSP Advisory Committee – Convening Meeting #2
- 7:00-9:00 PM Orientation Session #3: Sustainability

## **December 7, 2017**

- 7:00-9:00 PM Orientation Session #4: Groundwater Modeling

## **January 2018 – July 2019**

GSP Advisory Committee meetings (TBD)

*\*Please check the MGA website: <http://www.midcountygroundwater.org/> for a final schedule.*

# Meeting Closing

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Closing remarks and next steps

# *THANK YOU and DINNER!*

FOR ANY QUESTIONS, PLEASE CONTACT:

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[www.midcountygroundwater.org](http://www.midcountygroundwater.org)