SANTA CRUZ MID-COUNTY GROUNDWATER AGENCY

Groundwater is a vital resource, together let's protect it.

midcountygroundwater.org • 5180 Soquel Drive • Soquel, CA 95073

Policy No.: 5 (Version 1)	**Policy Title**: Policy on Response to Requests from Other Agencies for MGA Written Support, Comment, or Position
Adopted Date: 1/16/2020	**Approval Resolution No**.:
Policy Description: Provides guidance for Agency responses to requests for letters of support, comment, or position.	

PURPOSE AND APPLICABILITY

Santa Cruz Mid-County Groundwater Agency (MGA) establishes the Policy on Response to Requests from Other Agencies for MGA Written Support, Comment on Position to provide guidance in the agency response to requests for letters of support, written comments, or policy positions.

The MGA occasionally receives requests for support letters, written comments, or policy positions from other local or regional water-resource agencies regarding programs and projects aligned with established MGA interests and policies.

The Policy on Response to Requests from Other Agencies for MGA Written Support, Comment, or Position ("Response Policy") provides authorization for such responses, and identifies, by position, those authorized to sign any written support, comment, or position.

POLICY

A letter in support of a grant application for a non-MGA project related to the mission of the MGA may be provided if approved by each member of the Executive Team, the Board Chair and the Vice Chair. If there is any disagreement among the Executive Team, the Chair, and Vice Chair, the letter requires Board approval. TheMGA Board Chair, Vice Chair, and/or the General Manager of the Soquel Creek Water District (SqCWD) are authorized to sign the letter of support.

Staff reviews and comments on CEQA documents related to the mission of the MGAmay be provided if approved by each member of the Executive Team, the Board Chair and the Vice Chair. If there is any disagreement among the Executive Team, the Chair, and Vice Chair, the comment requires Board approval. The MGA Board Chair, Vice Chair, and/or SqCWD General Manager are authorized to sign the comment.

Any letter of support for a grant application or comment on a CEQA document provided pursuant to this policy without prior Board approval shall be included inthe next Board packet under "Informational Updates".

Board approval is required for any MGA written position on proposed legislation and for any comment to a regulatory agency regarding permit applications for non-MGA programs or projects.